

Meeting of IQAC held on 12/12/2024.

Members Present :

1. Deka Swapna M.
2. Tanya Paul
3. Kaberi Senowal
4. Dr. Jintu Borah. ~~Done.~~ 12/12/2024
5. Pallavi Neog ~~Pallavi Neog~~ 12/12/2024
6. Shri Banjit Baruah 12.12.2024

That the meeting resolved and accepted the following

- ① That the files has been distributed to the concerned members as per their respective responsibilities undertaken to perform the same.

As resolved the following points / checklist have been assigned to the members

- a) Dr. Swapna Manindranath Deka - 01, 02, 03, 04, 05, 06, 12, 44, 45, and 46.
- b) Dr. Jintu Borah - 24, 26, 41, 42 and 43
- c) Ms. Pallavi Neog - 17, 27, 28, 29, 30, ~~31~~ and 40.
- d) Shri Tanya Paul - 08, 11, 15, 23, 32, 33, 34 and 35
- e) Smt. Kaberi Senowal - 14, 21, 22, 25, 31, 37, 38 and 39
- f) Mr. Banjit Baruah - 07, 09, 10, 13, 19 and 36

Date: \_\_\_\_\_

② That the files has been properly named / numbered / documented as per the points and subsequently ~~name~~ labelled.

③ That the documentation shall be done in their respective files.

Swapna M. Del



12/12/2020