

Meeting of the Internal Quality Assurance Cell, Dispur Law College

Held on 14th March, 2023

Members Present:

1. Dr. Swapna Manindranath Deka, *Swapna M Deka*
Coordinator, IQAC. *14/03/2023*
2. Mrs. Pallavi Neog
Asst. Coordinator, IQAC. *Pallavi Neog*
14/03/2023
3. Dr. Indrani Medhi
Member, IQAC. *Indrani Medhi*
14/03/2023
4. Ms. Jyotshna Saloi
Member, IQAC. *Jyotshna Saloi*
14/03/2023
5. Dr. Jintu Borah
Member, IQAC. *Jintu Borah*
14/03/2023
6. Mr. Kamal Medhi
Member, IQAC. *Kamal Medhi*
14.3.2023
7. Dr. Suranjana Kalita
Member, IQAC. *Suranjana Kalita*
14/03/2023
8. Dr. Chandamita Sarma
Member, IQAC. *Chandamita Sarma*
14/03/2023
9. Dr. Niju Moni Das
Member, IQAC. *Niju Moni Das*
14-03-23

Resolution of the meeting of IQAC, Dispur Law College held on 14th March, 2023.

1. The meeting of the IQAC, Dispur Law College was presided by Dr. Swapna Manindranath Deka, Coordinator of the Cell in the Conference room.
2. Dr. Suranjana Kalita, member of the Cell has placed a proposal to organize World Consumer Rights Day on 15th March, 2023 from 1.00 p.m. onwards at the Ganeshguri daily bazaar, Guwahati with few students of the college.
3. Dr. Suranjana Kalita placed a proposed budget of Rs. 600.00 (Rupees Six Hundred) only to organize the programme. The detail of the expenditure was placed as under:
 1. Banner ----- Rs. 200.00
 2. Leaflet (50/100 copies) ----- Rs. 400.00Total: Rs. 600.00
4. Dr. Swapna Manindranath Deka, Coordinator, IQAC has placed a proposal to organize an awareness programme on 'Nasha Mukh Bharat Abhiyan' in collaboration with Sadischa, an NGO and District Social Welfare Officer, Kamrup(M) on 16th March, 2023 in the college auditorium from 12.00 p.m. to 1.00 p.m.
5. Dr. Swapna Manindranath Deka, has discussed the agenda of the programme with the members. She briefed the agenda as - speech by a psychological counsellor, Mrs. Limpi Bhuyan; a motivational speech by Mr. Siddhartha Pratim Dutta, Vice-President, Sobriety Foundation and a victim of addiction; a mime to be played by the youth of 'NIRBAAK' - a socio-cultural organization of the youth.
6. Dr. Swapna Manindranath Deka has placed a proposed budget of Rs. 3600.00 (Rupees Three Thousand Six Hundred) only for organizing the programme. The detail of the expenditure has been placed as under:
 1. Gamusa for felicitation of the guests- 3psc * Rs. 260= Rs. 780.00
 2. Sound system ----- = Rs. 2000.00
 3. Refreshment of students performing mime----- =Rs. 200.00
 4. Refreshment of guests and staff of the college----- =Rs. 620.00Total----- = Rs. 3600.00
7. All the members of the cell have ^{recommended} ~~recommended~~ the two budgets and the Coordinator of the Cell assigned the duties to Mrs. Pallavi Neog, Dr. Suranjana Kalita, Mr. Kamal Medhi & Dr. Jintu Borah to supervise the two programmes.

Swapna M Deka
COORDINATOR
14/03/2023

Pallavi Neog
14/03/2023